

North Schuylkill



Board of School Directors Public Meeting Agenda

Wednesday, June 19, 2019

7:00 p.m.

North Schuylkill Jr./Sr. High School
Ashland, PA

Mr. Charles Hepler
Board President

Dr. Robert Ackell
Superintendent

1. Opening

- 1.1 Pledge of Allegiance
- 1.2 Roll Call
- 1.3 Invitation to Public to Speak on Agenda Items

2. Recognition of Guests

3. Approval of Minutes

A motion is requested to approve the minutes of the meetings referenced below:

- 3.1 Minutes of Regular Meeting – May 15, 2019
- 3.2 Minutes of the Finance Committee Meeting – June 12, 2019
- 3.3 Minutes of the Physical Facilities Committee Meeting – June 12, 2019
- 3.4 Minutes of the Personnel Committee Meeting – June 12, 2019
- 3.5 Minutes of the Curriculum & Instruction Committee Meeting – June 12, 2019
- 3.6 Minutes of the Food Service, Safety & Transportation Committee Meeting – June 12, 2019
- 3.7 Minutes of the Extracurricular Programs Committee Meeting – June 12, 2019
- 3.8 Minutes of the Policy/Legislative Committee Meeting – June 12, 2019

4. Finance Committee Report (Mary Anne Woodward – Chairperson, Tom Fletcher, Ed Balkiewicz)

- 4.1 A motion is requested to approve the financial reports and check registers as listed and included in Board packets.
 - 4.1.1 Financial Summary – Budget Comparison – May 2019
 - 4.1.2 Financial Summary – Prior Year Comparison – May 2019
 - 4.1.3 General Fund Cash Accounts – May 2019
 - 4.1.4 Capital Reserve & Capital Project Funds Financial Summary – May 2019
 - 4.1.5 Food Service Operating Statement – May 2019
 - 4.1.6 Expenditures – Check Register – 5/15/2019 through 6/19/19
- 4.2 A motion is requested to approve a Real Estate Tax Exemption for a Disabled Veteran for parcel # 45-07-0133.000 in accordance with tax exemption regulations specified in House Bill 1878, dated March 17, 1978.
- 4.3 A motion is requested to approve a change order, COP# 1, from FieldTurf USA, Inc. based on 100% completion of the design and permitting process, over and above the original Stormwater Infiltration System Contingency funds, for cost increases for additional depth of stone, associated excavation and additional stormwater retention infrastructure to meet the requirements set forth by PADEP and the County Conservation District. The change order is \$53,398.70 for 100% Permit Plans Proposal and \$2,015.04 for performance and payment bond for a total cost of \$55,413.74.
- 4.4 A motion is requested to approve the School District’s “Final Budget” for the 2019-2020 fiscal year in the amount of \$30,714,288.00 in accordance with School Board Policy.
- 4.5 A motion is requested to establish the current local taxes and to set up real estate tax rates in accordance with School Board Policy as follows in support of the budget for the 2019-2020 fiscal year.

	<u>2018-2019</u>	<u>2019-2020</u>
Real Estate – Schuylkill County	41.34 mills	42.34 mills
Real Estate – Columbia County	41.34 mills	42.34 mills
Occupational Assessment	\$218.50	\$218.50
Real Estate Transfer*	1.0%	1.0%
Earned Income Tax*	1.0%	1.0%
Local Services Tax	\$5.00	\$5.00
Per Capita 511 Tax	\$0.00	\$0.00
Per Capita 679 Tax	\$0.00	\$0.00

* 0.5% for school district; 0.5% for municipalities

- 4.6 A motion is requested to approve the following dates for Real Estate and Occupational Assessment Tax payments:
- Discount Period – ends August 31, 2019
- Regular (face amount) period – ends October 31, 2019
- Tax installments no later than the following dates:
- August 31, 2019
September 30, 2019
October 31, 2019
- 4.7 A motion is requested to approve the sale of the following property that has been placed in the “repository for unsold properties” and an offer received:
- 46-4-25 – 312 McKnight Street, Gordon
– \$275.00
- 4.8 A motion is requested to approve the sale of the following property that has been placed in the “repository for unsold properties” and an offer received:
- 4-17-6 – 719 West John Street, Frackville
– \$1,249.00
- 4.9 A motion is requested to approve the sale of the following property that has been placed in the “repository for unsold properties” and an offer received:
- 46-4-25 – 312 McKnight Street, Gordon
– \$1.00
- 4.10 A motion is requested to approve UPMC Health Benefits Inc., as the Insurance Advisor for Workers Compensation Insurance for the 2019-2020 school year at a cost of \$86,750.00.
- 4.11 A motion is requested to designate PLGIT, PA INVEST, PSDLAF, M & T, BB&T and Mid Penn Banks as depositories for the 2018-2019 and 2019-2020 school years.
- 4.12 A motion is requested to authorize the Business Manager to open a 9-month CD with Mid Penn Bank for \$100,000.00 at 2% retroactive to May 29, 2019.
- 4.13 A motion is requested to authorize the Business Manager to open a 12-month CD with Mid Penn Bank for \$182,054.25 at 2.2% retroactive to May 29, 2019.
- 4.14 A motion is requested to approve the Seltzer Insurance Agency, Schuylkill Haven, PA as the Insurance Advisor for Property and Liability Insurance for the 2019-2020 school year at a cost of \$73,785.00.
- 4.15 A motion is requested to authorize the Business Manager to open a 9-month CD with Mid Penn Bank for \$251,228.77 at 2% retroactive to June 14, 2019.
- 4.16 A motion is requested to authorize the Solicitor to defend the tax assessment appeal from The Community Mission.

5. **Communications**

Correspondence:

Colleen B. and James J. Rhoades, Jr.
Dolores Delin

6. **Other Committee Reports**

6.1 **Physical Facilities** (Glenn Weist – Chairperson, Ed Balkiewicz, Doug Gressens)

6.1.1 A motion is requested to approve, as presented, the following Facility Use Applications, pending appropriate insurance and facility availability. All Facility Use Applications are contingent upon availability and cannot interfere with District activities or events. Fees will be applied where applicable.

6.1.1-1 NS Volleyball Boosters to use the JSHS Gym for a Youth Camp for NS Students and Community in Grades 4 – 6 on August 6, 7 and 8, 2019 from 1:00 p.m. to 3:00 p.m.

6.1.1-2 NS Boys Basketball Boosters to use the JSHS Cafeteria for Monthly Booster Meetings on September 8, October 13, November 10, December 8, 2019 and January 12, February 9, March 8, April 12, May 10, 2020 from 4:30 p.m. to 5:30 p.m.

6.1.1-3 NS Girls Softball to use the Softball Field, the former Cardinal Brennan Gym and Fields for Pre-Season Workouts from June 2019 through October 2019 on Mondays through Fridays from 6:00 p.m. to 8:00 p.m.

6.2 **Personnel** (Tom Fletcher – Chairperson, Doug Gressens, Mary Anne Woodward)

6.2.1 A motion is requested to approve a stipend of \$500.00 each to Jamie Johnson and Elizabeth Roberts for their ServSafe Certification. [Note: This certification for three full-time cafeteria workers (one was previously approved) will expire in November 12, 2023 and is a stipend for the five-year period.]

6.2.2 A motion is requested to appoint Dr. Rob Thurich, Ashland, as the School Doctor for the North Schuylkill School District for the 2019-2020 school year at the following rates:

Non-Athletic Physical Exams: \$8.00 per child (same since 2011-2012)

IEP Reviews: \$8.00 per child (same since 2011-2012)

6.2.3 A motion is requested to appoint Dr. Frank Blozousky, Frackville, as the School Dentist for the North Schuylkill School District at the rate of \$3.00 per child examined for the 2019-2020 school year.

- 6.2.4 A motion is requested to approve, upon receipt of all appropriate documentation, the employment of Sarah Campbell as a lifeguard and/or swim instructor at the Junior/Senior High School Swimming Pool at a rate of \$8.50 per hour.
- 6.2.5 A motion is requested to approve Lindsay Furman as a teacher for the ACHIEVE After School Program. The rate will be \$23.40/hour.
- 6.2.6 A motion is requested to approve, upon receipt of all appropriate documentation, Nathan Griffin as a Temporary Part-Time Summer Information Technology (IT) Worker effective June 17, 2019 to August 16, 2019 at a rate of \$13.00/hour. Hours worked will be as needed.

The following motion items 6.2.7 through 6.2.15 are in accordance with the NSSD/NSEA Collective Bargaining Agreement and District policies and procedures.

- 6.2.7 A motion is requested to approve the issuance of permanent contracts, in accordance with the Pennsylvania Public School Code, to the following temporary professional employees who have completed three years of satisfactory service:

Maria Zangari Cody Kelly

- 6.2.8 A motion is requested to approve a childbearing/childrearing leave request submitted by Ellen Geidner, Elementary Physical Education Teacher, effective on or about October 12, 2019, until on or about January 16, 2020. She will use approximately 30 sick days and then be on unpaid FMLA leave.
- 6.2.9 A motion is requested to approve a childbearing/childrearing leave request submitted by Patricia Dougherty-Wade, Social Studies Teacher, effective on or about October 29, 2019, until on or about February 3, 2020. She will use be on unpaid FMLA leave.
- 6.2.10 A motion is requested to accept the resignation of Megan Gierka, Elementary Teacher, effective August 5, 2019.
- 6.2.11 A motion is requested to accept the resignation of Madelyn Zink, Elementary Art Teacher, effective June 30, 2019.
- 6.2.12 A motion is requested to approve a salary adjustment for Valerie Dinich, Elementary Teacher who is currently at \$58,452.00, Step 16, Bachelors + 30. The salary should be \$58,996.00, Step 17, Bachelors + 30.
- 6.2.13 A motion is requested to approve, upon receipt of all appropriate documentation, the employment of Kelsey Somers as an Elementary Teacher at a starting salary of \$38,000.00, Step 1, Bachelor's, effective beginning with the 2019-2020 school year.
- 6.2.14 A motion is requested to acknowledge the transfer/change of assignment for the following individual beginning with the 2019-2020 school year:

Scott Houser – 5th Grade to Title I Math Teacher

6.2.15 A motion is requested to approve the following individuals as Mentor Teachers, at a rate of \$500.00 per each inductee, for the 2019-2020 school year:

<u>Mentor</u>	<u>Inductee</u>
Jacqueline O'Prey	Mary Lou Leibensperger
Kendyl Moyer	Kayla Witt
Brian Wolfe	Kelsey Somers
Tim Hysock	Michael Yablonsky

The following motion items 6.2.16 through 6.2.26 are in accordance with the NSSD/NSESPA Collective Bargaining Agreement and District policies and procedures.

6.2.16 A motion is requested to approve a Leave Without Pay Request for Pamela Holmes, Part-Time Aide on April 2, 2019 and May 20 through May 24, 2019.

6.2.17 A motion is requested to approve, upon receipt of all appropriate documentation, the employment of Eugene Zdiera as a Temporary Part-Time Summer Maintenance/Custodian for the Summer of 2019 at a rate of \$9.50 per hour, effective June 10, 2019.

6.2.18 A motion is requested to approve an adjustment to the hourly rate for Robert Jenkins, Maintenance Specialist, from an increase of \$1.75/hour to \$1.00/hour retroactive to July 1, 2018. He had been previously approved to this classification and rate increase on April 17, 2019.

6.2.19 A motion is requested to approve an extension of the childbearing/childrearing leave request submitted by Jennifer Cogan, Full-Time Secretary. She will be returning on July 15, 2019.

6.2.20 A motion is requested to approve the termination of Jessica Troutman, Part-Time Cafeteria Worker, effective November 19, 2018, due to job abandonment.

6.2.21 A motion is requested to approve, upon receipt of all appropriate documentation, the employment of Christian Klinger as a Full-Time District Maintenance Worker at a rate of \$13.50 per hour, pending a written satisfactory evaluation after a 60-day probationary period, effective May 29, 2019.

6.2.22 A motion is requested to approve, upon receipt of all appropriate documentation, the employment of William Walter as a Full-Time District Maintenance Worker at a rate of \$13.50 per hour, pending a written satisfactory evaluation after a 60-day probationary period, effective May 30, 2019.

6.2.23 A motion is requested to accept the resignation of Craig Fuller, Part-Time Custodian, effective June 4, 2019.

6.2.24 A motion is requested to accept the resignation of Jessica Matern, Part-Time Special Education Aide, effective August 2019. Ms. Matern will be added to the Substitute Paraprofessional Roster effective August 2019.

6.2.25 A motion is requested to approve, upon receipt of all appropriate documentation, the employment of the following individuals as Part-Time Paraprofessionals at a rate of \$10.00 per hour, pending a written satisfactory evaluation after a 60-day probationary period, effective for the start of the 2019-2020 school year:

Kathleen Farrone

Amanda Reed

6.2.26 A motion is requested to accept the resignation of Tara Kabbeko, Part-Time Custodian, effective June 24, 2019.

6.2.27 Information Item

6.2.27-1 A list of names of applicants for employment and a list of names of individuals who have submitted letters of interest but for whom no applications have been received to date.

6.3 **Curriculum and Instructional Programs** (Sue O'Neill – Chairperson, Tom Fletcher, Glenn Weist)

6.3.1 A motion is requested to acknowledge the graduation of the Class of 2019 that took place on June 4, 2019. The attached list of students completed all requirements as attested by the principal and diplomas were awarded at the graduation exercises.

6.3.2 A motion is requested to approve a Letter of Agreement between the North Schuylkill School District and The Meadows Psychiatric Center for the 2019-2020 and 2020-2021 school years.

6.3.3 A motion is requested to approve the Letter of Agreement for the Provision of Student Assistance Program Services (SAP) between the North Schuylkill School District and Child and Family Support Services, Inc. for the 2019-2020 school year.

6.3.4 A motion is requested to approve the Letter of Agreement for Individual Student Elementary Student Assistance Program Assessments (ESAP) between the North Schuylkill School District and Child and Family Support Services, Inc. for the 2019-2020 school year.

6.3.5 A motion is requested to approve the following handbooks for the 2019-2020 school year:

Junior/Senior High School Student Handbook
North Schuylkill Elementary Student Handbook
District Staff Handbook

- 6.3.6 A motion is requested to approve a Business Associate Agreement and a Letter of Agreement between Safety Net Counseling, Inc. and the North Schuylkill School District for the provision of B.H.R.S. and Partial Hospitalization Services effective July 1, 2019.
- 6.3.7 A motion is requested to approve a contract with Behavioral Health Associates (BHA) for services as outlined in the agreement effective for the 2019-2020 school year.
- 6.3.8 A motion is requested to approve the Intent to Participate Agreement for the 2019-2020 Title III: Language Instruction for English Learners and Immigrant Students with the Schuylkill IU 29.
- 6.3.9 A motion is requested to approve Edmentum for EdOptions Academy Courses for students for the 2019-2020 school year at a total cost of \$71,550.00.

6.4 **Food Service, Safety, Transportation** (Janine Simms – Chairperson, Glenn Weist, Mary Anne Woodward)

- 6.4.1 A motion is requested to approve the following meal prices effective with the 2019-2020 school year:

<u>Breakfast</u>		<u>Lunch</u>	
Elementary	\$1.20	Elementary	\$2.25
Secondary	\$1.45	Secondary	\$2.50
Reduced	\$.30	Reduced	\$.40
Adult	\$1.95	Adult	\$3.50
Ala Carte	see attached	Ala Carte	see attached

- 6.4.2 A motion is requested to approve the Resolution Implementing the National Incident Management System as presented to the Board.
- 6.4.3 A motion is requested to approve a field trip request to the Philadelphia Zoo, Philadelphia, PA, from the NSE PTO for Fifth Grade students, teachers and chaperones on September 25, 2019.

6.5 **Extracurricular Programs** (Douglas Gressens – Chairperson, Janine Simms, Roy Green)

- 6.5.1 A motion is requested to approve the following adjusted salary:

Carl Stine – Assistant Football Coach – 2019 Fall Season
Approved April 17, 2019 at \$2,750.00 – adjusted to \$3,350.00

- 6.5.2 A motion is requested to approve, upon receipt of all appropriate documentation, Ellen Geidner as a Junior Varsity Basketball Cheerleading Advisor and a Junior High Wrestling Cheerleading Advisor for the 2019-2020 Winter Season at a salary of \$1,000.00.

- 6.5.3 A motion is requested to approve a trip for North Schuylkill Students to Italy from June 21 to June 30, 2022 at no cost to the District.
- 6.5.4 A motion is requested to approve, upon receipt of all appropriate documentation, Jordann Bridy as Head Cross Country Coach for the 2019 Fall Season at a salary of \$2,500.00.
- 6.5.5 A motion is requested to approve, upon receipt of all appropriate documentation, Nick Brayford as Head Baseball Coach for the Spring 2020 Season at a salary of \$5,100.00.
- 6.5.6 A motion is requested to approve, upon receipt of all appropriate documentation, Dominick Grasso as Head Softball Coach for the Spring 2020 Season at a salary of \$4,300.00.
- 6.5.7 A motion is requested to approve, upon receipt of all appropriate documentation, Robert Shaffer as Head Track and Field Coach for the Spring 2020 Season at a salary of \$4,000.00.

6.6 **Policy/Legislative** (Ed Balkiewicz – Chairperson, Janine Simms, Sue O'Neill)

- 6.6.1 A motion is requested to approve the second reading of the following policies:

- 702.1 – Crowdfunding
- 335 – Family and Medical Leaves
- 435 – Family and Medical Leaves
- 535 – Family and Medical Leaves
- 913 – Nonschool Organizations/Groups/Individuals
- 150 – Title I – Comparability of Services

- 6.6.2 A motion is requested to approve the first reading of the following policies:

- 103 – Nondiscrimination/Discriminatory Harassment – School and Classroom Practices
- 104 – Nondiscrimination/Discriminatory Harassment – Employment Practices
- 805 – Emergency Preparedness

- 6.6.3 A motion is requested to approve the North Schuylkill School District Organizational Chart for the 2019-2020 school year as presented to the Board.

- 6.6.4 A motion is requested to approve a contract for professional services with PSBA for the merging of the Employee sections of the policy manual.

7. **Old Business** (Reserved for prior agenda items)

8. New Business (Reserved for items for placement on next meeting agenda)

9. Other Reports

- 9.1 A motion is requested to acknowledge the donation of a Baby Grand Piano to the District from Kay Orkin.
- 9.2 A motion is requested to approve a Confidential Settlement and Release Agreement as presented to the Board.

10. Other Items for Consideration

- 10.1 Invitation to Public to Speak

11. Dates for Future Meetings

Wednesday, August 14	Committee Meetings – 7:00 p.m.
Wednesday, August 21	Board of School Directors Regular Meeting – 7:00 p.m.

12. Adjournment